

LGI HORIZON 2020 TRAINING COURSES

Your Proposal Got Funded! Now What?



LGi

sustainable innovation

Programme

- 09:00 – 10:00 **Grant Agreement (GA) preparation**
- Financial viability, procedures, responsibilities
 - What can be changed, and what cannot
 - A review of real GA preparation requests
 - Managing the GA preparation on the Portal
- 10:00 – 10:45 **Preparing the Consortium Agreement**
- Templates
 - Negotiations and potential difficulties
 - Governance structure, responsibilities, and access rights
- 10:45 – 11:00 BREAK
- 11:00 – 12:00 **Preparing the Kick-off Meeting**
- Establishing communication channels
 - Detailed Work Plan
 - Logistics and organisation
- 12:00 – 13:00 LUNCH
- 13:00 – 14:30 **Financial reporting**
- Rules and responsibilities
 - Deviations
 - Managing the Report on the Portal
- 14:30 – 16:00 **Workshop: preparing a financial report**
- 16:00 – 16:15 BREAK
- 16:15 – 17:00 **Reviews and audits performed by the European Commission**
- Procedures and rules
 - Potential outcomes
 - Good practices